

	<p>MINISTRY OF HOME AFFAIRS DEPARTMENT OF CIVIL REGISTRATION AND CENSUS</p>	
<p>BIRTH REGISTRATION FORM</p>		

1.	<p>Particulars of Newborn:</p> <p>Name: _____</p> <p>Date of birth (DD/MM/YYYY): <table border="1" style="display: inline-table; border-collapse: collapse;"><tr><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td></tr></table></p> <p>Sex: <input type="radio"/> Male <input type="radio"/> Female Time of Birth: _____ Birth Weight: _____</p> <p>Place of Birth: Country: _____</p> <p>Dzongkhag _____ Gewog/Thromde _____ Village _____</p> <p>Place of Delivery: <input type="radio"/> Hospital <input type="radio"/> PHC <input type="radio"/> Home <input type="radio"/> Others _____</p> <p>Mother Tongue: _____ Religion: _____ Astrological Sign: _____</p> <p>Present Address: _____</p>								
2.	<p>Details of Father:</p> <p>Citizenship ID No. : _____</p> <p>Name.: _____</p>								
3.	<p>Details of Mother:</p> <p>Citizenship ID No.: _____</p> <p>Name.: _____</p>								
4.	<p>With whom the newborn is to be registered:</p> <p>Citizenship ID /SR Card No.: _____</p> <p>Name.: _____</p> <p>Relation to newborn: _____</p>								



Birth Registration Form Acknowledgement Receipt

Received duly completed Birth Registration form along with supporting documents from _____
 dated _____ for registration of _____ with the above person in sl.
 No. 4 holding Citizenship ID/SR/Permit No. _____

Seal & Signature of Official

Retain this acknowledgement receipt until you receive confirmation of your child's registration

5.	<p>Supporting Documents</p> <ol style="list-style-type: none"> 1. Notification of Birth/Birth Documents (mandatory) 2. Court Marriage Certificate [CMC] of parents (Optional for Sl.No.7 {7.a} and Mandatory for 7 {7.b} below) 3. Statement of Guarantor (mandatory, if the new born is to be registered based on option 7.2 below) 4. Statement of Tshogpa (In the absence of CMC, statement of Tshogpa is mandatory to register based on option 7.1 below) 					
6.	<p>Undertaking</p> <p>We, the undersigned parents hereby declare that all the information provided herein in respect of newborn (name) _____ is true and correct. If proved to be false, we shall be liable for punishment as per the Law of the Land.</p> <div style="display: flex; justify-content: space-between; align-items: flex-start; margin-top: 20px;"> <div style="border: 1px solid black; width: 100px; height: 100px; display: flex; align-items: center; justify-content: center; margin-bottom: 10px;"> Legal stamp </div> <div style="text-align: center;"> Sign. of Father Date: _____ </div> <div style="text-align: center;"> Sign. of Mother Date: _____ </div> <div style="text-align: center;"> Sign. of Head of Household <i>(Mandatory for newborn registering in a household other than the parents)</i> Date: _____ </div> </div>					
7	<p>Based on the availability of the supporting documents mentioned in Sl.5, please choose either 7.1 or 7.2 from the following options to register the newborn.</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <tr> <td style="width: 50%; padding: 5px;"> <p>7.1 For registration of birth from permanent address as per civil registration and census record</p> <p>Seal & Sign. of Chiwog Tshogpa</p> <p>Name : _____</p> <p>Citizenship ID No. : _____</p> <p>Mobile No. : _____</p> <p>Date : _____</p> </td> <td style="width: 50%; padding: 5px;"> <p>7.2 For registration of birth from the Current Place of Residence</p> <p>Thumb impression of Guarantor: _____</p> <p>Citizenship ID No. _____</p> <p>Mobile No: _____</p> <p>Date: _____</p> </td> </tr> <tr> <td style="padding: 5px;"> <p>Seal & Sign. of Gup/Thromde Representative/Thromde Tshogpa</p> <p>Name : _____</p> <p>Citizenship ID No. : _____</p> <p>Mobile No. : _____</p> <p>Date : _____</p> </td> <td style="padding: 5px;"> <p>Thumb impression of Witness: _____</p> <p>Citizenship ID No. _____</p> <p>Mobile No: _____</p> <p>Date: _____</p> </td> </tr> </table>		<p>7.1 For registration of birth from permanent address as per civil registration and census record</p> <p>Seal & Sign. of Chiwog Tshogpa</p> <p>Name : _____</p> <p>Citizenship ID No. : _____</p> <p>Mobile No. : _____</p> <p>Date : _____</p>	<p>7.2 For registration of birth from the Current Place of Residence</p> <p>Thumb impression of Guarantor: _____</p> <p>Citizenship ID No. _____</p> <p>Mobile No: _____</p> <p>Date: _____</p>	<p>Seal & Sign. of Gup/Thromde Representative/Thromde Tshogpa</p> <p>Name : _____</p> <p>Citizenship ID No. : _____</p> <p>Mobile No. : _____</p> <p>Date : _____</p>	<p>Thumb impression of Witness: _____</p> <p>Citizenship ID No. _____</p> <p>Mobile No: _____</p> <p>Date: _____</p>
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8.	<p>Person to be notified after completion of registration in the Bhutan Civil Registration System (BCRS).</p> <p>Name: _____ email ID: _____</p> <p>Mobile No: _____</p>					
9.	<p>For Official Use</p> <p>Application No.: _____</p> <p style="text-align: right;">Seal & Sign. of CSC/DCRCO/TCRCO/DCRC HQ</p> <p style="text-align: right;">Date: _____</p>					

Remarks :

1. **For Citizens with a Citizenship Card:** Please visit the nearest Community Services Center or Civil Registration and Census Office within one year of the birth occurrence to ensure timely birth registration and avoid any undue delays
2. **For MC After 1985 (Children of Marriage Cases between Bhutanese and Foreign Spouse after 1985):** Visit Department of Immigration Head Office, Thimphu within One Year of birth occurrence.