



དཔལ་ལྷན་འབྲུག་གཞུང་། ཕུན་ཚོགས་གླིང་ཁྲོམ་རྩེ།

ROYAL GOVERNMENT OF BHUTAN

PHUENTSHOLING THROMDE

POST CODE 21101, POST BOX NO. 02, PELKHIL LAM



Ref. No:

Date:

PROPERTY REQUISITION FORM

To Procurement Officer
Procurement Section
Phuentsholing Thromde

Table with 5 columns: SI#, Name & Description of Item, Qty, Budget Line, Remarks. Title: Requisition Detail

Signature:
Name:
Designation:

(a) Remarks from ICT Section for IT Equipment, If any:

(b) Remarks from Procurement Section, If any:

Approved by:

(Head of Division)

Note:

- 1. Request on procurement of items related to re-current in nature may be endorsed by the Head of Division
2. Request on procurement of items related to Capital in nature to be endorsed by the Head of the Agency