



དཔལ་ལྷན་འབྲུག་གཞུང་། ཕུན་ཚོགས་སྒྲིང་ཁྲོམ་རྩེ།
ROYAL GOVERNMENT OF BHUTAN
PHUENTSHOLING THROMDE
POST CODE 21101, POST BOX NO. 02, PELKHIL LAM



Ref. No:

Date:

PROPERTY REQUISITION FORM

To Procurement Officer
Procurement Section
Phuentsholing Thromde

Requisition Detail				
Sl#	Name & Description of Item	Qty	Budget Line	Remarks

Signature:

Name:

Designation:

(a) Remarks from ICT Section for IT Equipment, If any:

(b) Remarks from Procurement Section, If any:

Approved by:

(Head of Division)

Note:

- Request on procurement of items related to re-current in nature may be endorsed by the Head of Division*
- Request on procurement of items related to Capital in nature to be endorsed by the Head of the Agency*