



དཔལ་ལྷན་འབྲུག་གཞུང་། ཤེས་རིག་དང་རིག་ཆུང་གོང་འཕེལ་ལྷན་ཁག།

**Royal Government of Bhutan**  
**Ministry of Education & Skills Development**  
**Department of School Education**



MoESD/DSE/SLCD/06/2024-25/

October 31, 2024

Dasho Dzongdags / Dasho Thrompon  
Dzongkhag/ Thromde Administration  
All Dzongkhags/ Thromdes

**Subject: PP Admission and Transfer of students for the academic year 2025**

Dear Dasho,

The Department of School Education would like to inform all the Dzongkhags/Thromdes that the application window for PP admission for the year 2025 will be open from 6th to 30th November 2024. Additionally, the application window for the students (PP-XII, except for VII, IX & XI) on transfer from other schools including private schools, will be open from 1st to 31st January 2025. A separate application window for VII, IX and XI will be open after the declaration of the result.

As in the previous years, the application for admission should be conducted online through the Education Management Information System Version.

Therefore, the Department would like to request Dasho to instruct the Chief DEOs/TEOs to inform all the schools under your jurisdiction accordingly.

The user guide for admission is attached herewith for your reference.

Yours Sincerely

(Karma Galay)

**Director General**

**Copy to:**

1. Hon'ble Secretary, MoESD for kind information
2. Director, Department of Education Programmes, MoESD for information
3. Chief DEO/TEOs, all Dzongkhags/Thromdes for information and necessary action
4. Chief Programme Officer, SLCD for information.